



Admissions Criteria for St James' CE Primary School

This document sets out the admissions arrangements for St James' CE Primary School, Enfield.

St James' CE Primary School is a voluntary aided primary school with a distinctive Christian ethos, which is at the centre of school life. The Governing Body is responsible for admission of pupils to the school.

The school provides an inclusive, supportive and caring environment, shaped by Christian values in which children can learn and flourish. We welcome applications from all members of the community without reference to ability or aptitude, and irrespective of whether they are of the Christian faith, other faiths or no faith. However, we expect that parents respect and support the Christian ethos of our community.

A Local Authority Application form must be completed as well as the school Supplementary Information Form which requires information applicable to the school's admission criteria for criteria 2 and 3, this is so that the governors have all the information needed to make a decision.

In the event of over-subscription, the Governors will consider all applications using the criteria below, which are listed in order of priority. Where there are two or more applicants for the last available place in either criterion 2 or 3, priority will be given firstly to children with a sibling already attending St James' CE Primary School at the time of admission and secondly by reference to distance from school. Please refer to note 3 for clarification on siblings and distance.

The published admission number is thirty (30) places. The school will consider all applications for places.

Criteria 1: All looked-after children and Children with Statements of Special Educational Need or with an Education, Health and Care Plan (EHCP) naming St James' CE Primary School will be considered and placed.

Where there are more applicants than the number of places available the following criterion will be used

76% (equivalent to 23 places if none awarded under criterion 1) of places are designated as FOUNDATION PLACES, and will be allocated under the following criteria:

Criteria 2: Children whose parent(s)/guardian(s) worship regularly at the Parish Church of St James Enfield Highway or another recognised church.

'Regularly' is defined as being one or both parents attending Church at least twice a month for a minimum of 24 months at the closing date for applications. Confirmation of this is required from the Minister/Priest/Pastor/Vicar providing details of active involvement in Christian worship. (See Supplementary Information Form)

'Recognised Church' is defined as a Christian church or denomination holding membership in Churches Together in Britain and Ireland (CTBI) and/or the Evangelical Alliance/Affinity.

Should there be more Foundation applicants than places, these children will be transferred to the Open Community list.

24% (equivalent to 7 places if none awarded under criterion 1) are designated as OPEN COMMUNITY PLACES, and will be allocated under the following criterion.

Criteria 3: Children whose parent(s)/guardian(s) have attended the place of worship of another recognised World Faith at least twice per month for a minimum of 24 months at the closing date for applications and whose participation is confirmed by their appropriate faith leader.

Recognised World Faiths are Buddhism, Hinduism, Islam, Judaism and Sikhism.

Criteria 4: Children of families living within the local community who wish their children to attend St James' CE Primary School.

The Governing Body has made every effort to ensure that this policy complies with all relevant legislation, including that on infant class sizes and equal opportunities.

Notes:

Looked after children

Looked after children refers to those who are looked after or who were previously looked after, but ceased to be so immediately after being looked after because they were adopted, made the subject of a child arrangement order or made the subject of a Special Guardianship Order.

By a 'looked-after child' we mean one in the care of a local authority or being provided with accommodation by a local authority in the exercise of its social services function. An adoption order is one made under the Adoption Act 1976 (Section 12) or the Adoption and Children Act 2002 (Section 46).

A 'child arrangements order' is one settling the arrangements to be made as to the person with whom the child is to live (Children Act 1989, Section 8, as amended by the Children and Families Act 2014, Section 14). A 'special guardianship order' is one appointing one or more individuals to be a child's special guardian/s (Children Act 1989, Section 14A). Applications under this criterion should be accompanied by evidence to show that the child is looked after or was previously looked after (e.g. a copy of the adoption, child arrangements or special guardianship order)."

Siblings and distance

Sibling' refers to brother or sister, half brother or half sister, adoptive brother or adoptive sister, step brother or step sister living as one family unit at the same address. The sibling priority does not apply when the older child(ren) will leave before the younger one starts. The sibling priority also does not include cousins or other extended family members who live in the same household.

When reference is made to distance from the school, it must be the parents/guardians' address where the child permanently resides at the time of application. No other address will be considered. Distances from home to school are provided by the Enfield Schools Admissions Service. The Governing Body has been advised that the distances provided are calculated by the Admissions IT system using ADDRESS-POINT®. This provides a national grid co-ordinate and a unique reference for each postal address in Great Britain. The grid reference is provided to a resolution of 0.1 metres (10cm) measured from the front school gates. The accuracy of each ADDRESS-POINT® is such that each point will fall within the addressed building. In the case of multi-occupancy buildings such as flats where there may only be one address point, priority will be given to the applicants whose door number is the lowest numerically or alphabetically.